

**Raising Red Flags about Intern placements
Gorham ETEP**

In the event that a mentor teacher has a concern about an intern please contact the university or school based coordinator as soon as possible so that timely/ appropriate interventions/ supports can be put in place.

What is the nature of the concern? (Related to the 11 ETEP Outcomes)

Is the nature of the concern related to the intern's ability/ commitment/ initiative...

Interpersonal

- to build appropriate relationships with students?
- to be respectful of individual differences among students and/ or colleagues?
- to work professionally and collaborate with colleagues, parents or community members?
- to understand the role of the intern or take initiative in the classroom?
- to interact in ways which promote diversity?
- to dress appropriately?

Instructional

- to understand the subject matter?
- instructional planning?
- to use instructional strategies or technologies that promote learning and independent inquiry for all students?
- to use assessment strategies (for themselves and students) to inform teaching and learning?
- to employ appropriate classroom management strategies?

Possible actions to be taken by supervisor/ mentor team to support intern development based on the nature of the concern(s).

Dates occurred

Actions taken

- meeting with building representative or administrator
- visit other teachers and conduct focused classroom observations
- conduct classroom observations with supervision
- 3-way meeting (mentor, inter, supervisor)
- focused observation with/ of another intern
- develop a strategic action plan
- restructure intern placement
- meeting with Director of ETEP
- removal from ETEP program
- Other (please describe)

Comments

Intern: _____ Mentor: _____ Supervisor: _____